



Tlingit - Haida Regional Housing
Authority

The Housing Management Update

April 1, 2011

Spring is here!

By Brian Jackson



Now is a good time to start your spring cleaning and organizing. A clean home is a healthy home. It may take some time, but you will sure feel better once it's done! A helpful tip: work room by room.

Regardless of which room you start in, always start at the top, and work your way from the ceiling to the floor. Dust furniture and wash off countertops last, as vacuuming and sweeping will cause more dust to settle on counters.

Get organized! Spring is a good time to go through your "old clothes" or seasonal clothing. Consider having a garage sale to get rid of "old stuff." You just might be surprised how much money you could make.

Set a goal to tackle one room a week over the next few weeks. You'll be done just in time for summer. A thorough annual or semiannual cleaning will make your daily or monthly cleaning much easier. Happy cleaning!

Please see a list of ideas on the back page which can be used as a checklist.

New billing statements

The staff at Tlingit-Haida Regional Housing Authority would like to thank all tenants for their patience while we were upgrading our billing system during the month of March. 50% of our tenants will be reviewing a new format of our monthly billing statements.

Please direct all questions, comments, or concerns to the Housing Programs Manager, Norton Gregory.

State offers free poison prevention packs

The packs include stickers and magnets with the 1-800-222-1222 poison hotline number, a poison first-aid guide, tip sheets, and more.

In 2010, Alaskans made 8,945 calls to the Alaska Poison Control Center. More than half of those calls were for children under 6 who had been exposed to poison.

To request your poison prevention pack, call 907-465-4170.

Spring cleaning ideas and checklist

Kitchen

- ◇ Counters disinfected
- ◇ Taps polished
- ◇ Floors swept and mopped
- ◇ Microwave cleaned inside and out
- ◇ Drawers/cupboards inside and out
- ◇ Stove/oven inside and out
- ◇ Stove vents
- ◇ Fridge inside and out
- ◇ Fixtures cleaned and polished
- ◇ Baseboards dusted and wiped down
- ◇ Window sills cleaned

Bedrooms

- ◇ Linens changed
- ◇ Furniture dusted and polished
- ◇ Door knobs wiped down
- ◇ Floors vacuumed
- ◇ Baseboards dusted and wiped down
- ◇ Window sills cleaned

Living room

- ◇ Furniture dusted and polished
- ◇ Floors vacuumed
- ◇ Fabric sofas and chairs vacuumed
- ◇ Baseboards dusted and wiped down
- ◇ Window sills cleaned
- ◇ Door knobs wiped down

Bathrooms

- ◇ Sinks disinfected
- ◇ Tubs and showers scrubbed and disinfected
- ◇ Toilet scrubbed and disinfected
- ◇ Medicine cabinet cleaned
- ◇ Mirrors cleaned
- ◇ Floors vacuumed/swept and mopped
- ◇ Door knobs wiped down
- ◇ Baseboards dusted and wiped down

Entrance and hallways

- ◇ Floors vacuumed

Norton Gregory is the Housing Programs Manager who oversees the various programs and housing program staff which include the rental staff and occupancy specialists. Norton can be reached by:

Telephone: (907) 780-3125
Fax: (866) 291-9019
Email: ngregory@thrha.org

Jerry Bennett, Sr. is the Occupancy Specialist who handles the New Mutual Help program in Southeast Alaska. Jerry can be reached by:

Telephone: (907) 780-3108
Fax: (866) 493-5841
Email: jbennett@thrha.org

Kari Metz is the Rental Program Supervisor who handles the Elderly rental apartments throughout Southeast Alaska. Kari can be reached by:

Telephone: (907) 780-3114
Fax: (866) 902-3286
Email: kmetz@thrha.org

Please remember that all changes must be submitted to the Housing Management department in writing. This includes changes in jobs, income, adding or removing a family member from your lease, or changes to your automatic monthly bank deduction.

Brian Jackson is the Rental Specialist who handles the rentals in Juneau, Angoon, Craig, Haines, and Saxman. Brian can be reached by:

Telephone: (907) 780-3160
Fax: (866) 684-5856
Email: bjackson@thrha.org

Bert Bennett, Jr. is the Rental Specialist who handles the HOAP program in Juneau, Petersburg, and Wrangell, as well as the rentals in Hoonah, Klukwan, and Wrangell. Bert can be reached by:

Telephone: (907) 780-3124
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Business Hours Monday through Friday 8:00AM to 4:30PM

Effective May 31, 2011 we will be operating on Summer Hours
Monday Through Thursday 8:00AM to 5:00PM
Friday 8:00AM to 1:30PM

